

# 1 QUARTERLY PROJECT PROGRESS REPORT

**Instructions:** Complete this report and submit to the Investment Committee no later than 15 days following the end of each quarter. Page 1 of this document should be copied from the Project Development Plan. *Any new information should be coloured in blue.*

Project Details			
<b>Project Name:</b>	2-4 word name for the project that will be used to identify the project.		
<b>Unique Identifier Number:</b>	<i>(Issued by a CPN IC)</i>		
<b>Date</b>			
<b>Lead organisation:</b>			
<b>Commercialisation leader</b>	<b>Name:</b>	<b>Phone:</b>	<b>Email:</b>
<b>Overview:</b> Provide a one sentence summary of this project.			
<b>Market Pain:</b> What market problem does your technology solve?			
<b>Solution:</b> How does the technology solve this problem?			
<b>Project Duration:</b>		<b>Estimated time to market:</b>	
<b>Project Budget:</b>		<b>Estimated revenue to PRO in first 5 years sales:</b>	
<b>PSAF Contribution: (exc. GST)</b>		<b>Estimated export revenue in first 5 years sales:</b>	
<b>External Co-funding:</b>		<b>IP Management</b> – Summarise the novelty, IP position and strategy	
<b>Project outcomes:</b> Describe the target outcomes of this project.			
<b>Commercial Plan</b> – Summarise the commercial objective and business model		<b>Technical development</b> – Summarise development objectives and plan	



The New Zealand Health Innovation Hub  
**Quarterly Project Progress Report**

**FORM 5.1e**

October 11, 2013  
 Version 1

--	--

<b>Date</b>		<b>Status colours key:</b>	
		<span style="background-color: #00b0f0; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Ahead of schedule	<span style="background-color: #ffc000; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Behind schedule
<b>Highlights and Exceptions</b>		<span style="background-color: #008000; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> On track	<span style="background-color: #ff0000; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Not progressing

--	--

**Technology Milestones**

Milestone 1	Date	
Milestone 2	Date	
Milestone 3	Date	

--	--

**IP Milestones**

Milestone 1	Date	
Milestone 2	Date	
Milestone 3	Date	

--	--

**Commercial Milestones**

Milestone 1	Date	
Milestone 2	Date	
Milestone 3	Date	

--	--

**KIWINET POOLING PARTNERS TO COMPLETE TO CLAIM PSAF**

*Only complete the remainder of this form if you are pooling PSAF through KiwiNet. This information will be used by KiwiNet to notify MBIE of expenses by project. You will also need to provide an invoice to KiwiNet that matches the totals below.*

**Financials (excl. GST)**

Total Approved PSAF Claim	\$	
Approved Budget End Date		
End date of last quarter		
Budgeted spend for last quarter	\$	
Actual spend for last quarter	Internal costs	\$
	External costs	\$



The New Zealand Health Innovation Hub  
**Quarterly Project Progress Report**

**FORM 5.1e**

October 11, 2013  
Version 1

	Total actual spend	\$	
Variance in spend for last quarter		\$	
Total PSAF claim for last quarter		\$	
<b>Comment on variance</b>			

END OF DOCUMENT